

INFORMATION CORNER

GENERAL INSTRUCTIONS FOR ADMISSION TO PRE SCHOOL (2021-2022)

1. New session for **Pre-School** will be intimated as per orders from DOE.
2. Original documents to be brought for verification.
3. The **photocopied documents** submitted should be self attested. It is compulsory for both the parents of the selected child to be present along with the child at the time of verification of documents and payment of fees. Fee will be accepted on the same day after verification.
4. If any document is found incorrect / false, admission will be cancelled.
5. If any parent wishes to withdraw the name of the child:
 - a) **Before 31 March, 2021 (Wednesday)**, complete amount paid will be refunded after deducting Rs. 200/- (Admission Fee).
 - b) **1 April 2021 (Thursday) to 30 April 2021 (Friday)**, Rs. 200/- (Admission Fee) and one month tuition fee will be deducted.
 - c) **1 May, 2021 (Saturday) to 31 May, 2021 (Monday)**, Rs. 200/- (Admission Fee) and quarterly tuition fee, annual and development charges will be deducted.