

**ADMISSION TO PRE-SCHOOL AND PRE-PRIMARY CLASS**  
**GENERAL CATEGORY**  
**SESSION 2017-18**

**Seat Distribution for the Pre-School Class(3+ Age group under General Category) for the Academic Session: 2017-18**

Total number of seats available :-	200
a) No. of seats under EWS category (25%)	50
b) Total number of seats under General category (75%)	150
General – 25%	50
Siblings – 20%	40
Management Quota – 20%	40
Staff Ward (5%)	10
Alumni (5%)	10

**Seat Distribution for the Pre-Primary Class(4+ Age group under General Category) for the Academic Session: 2017-18**

Total number of seats available :-	40
A) No. of seats under EWS category (25%)	10
B) Total number of seats under General category (75%)	30
General – (25%)	10
Siblings – 20%	08
Management Quota – 20%	08
Staff Ward (5%)	02
Alumni (5%)	02

The point system to be followed is as under :-

Criteria	Points
Distance 0 to 5 Km	70
Distance 5 Km to 6 Km    60	
Distance 6 Km to 7 Km    50	
Distance Beyond 07 Km    40	
Sibling studying in school	10
Parent Alumni of school	10
Staff Ward	10
<b>Total</b>	<b>100</b>

**ADMISSION SCHEDULE (Pre-School and Pre-Primary Class):**

<b>S.No.</b>	<b>Particulars</b>	<b>Date</b>
1.	Last date of submission of application form in schools	14-02-2017 (Tuesday)
2.	Uploading details of children who apply for admission under open seats.	Upto 21-02-2017 (Tuesday)
3.	Uploading marks ( as per point system) given to each of the children who applied for admission under open seats	Upto 28-02-2017 (Tuesday)
4.	The date for displaying the first list of selected candidates (including Waiting List) (along with marks allotted under point system).	07-03-2017 (Tuesday)
5.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the first list.	08-03-2017 to 10-03-2017
6.	The date for displaying the second list of selected candidates (if any) (including waiting List along with the marks allotted under point system)	17-03-2017 (Friday)
7.	Closure of admission process	31-03-2017 (Friday)

**The schedule for draw of lots Pre-School (3+ Age Group)  
Session 2017-18 will be as follows:-**

- |                    |                       |            |
|--------------------|-----------------------|------------|
| • Staff Ward       | 3 March (Friday) 2017 | 8:00 a.m.  |
| • Alumni           | 3 March (Friday) 2017 | 8:15 a.m.  |
| • Sibling          | 3 March (Friday) 2017 | 8:30 a.m.  |
| • General Category | 3 March (Friday) 2017 | 10:00 a.m. |

**Note:-** Children those who are not selected in draw of lots under Sibling Category will be included for draw of lots under General Category

**The schedule for draw of lots Pre-Primary (4+ Age Group)**  
**Session 2017-18 will be as follows:-**

- |                    |                       |            |
|--------------------|-----------------------|------------|
| • Staff Ward       | 3 March (Friday) 2017 | 11:00 a.m. |
| • Alumni           | 3 March (Friday) 2017 | 11:15 a.m. |
| • Sibling          | 3 March (Friday) 2017 | 11:30 a.m. |
| • General Category | 3 March (Friday) 2017 | 12 noon    |

**Note:- Children those who are not selected in draw of lots under Sibling Category will be included for draw of lots under General Category**